

Race Management

Bullet Points

(Full Details Available in Race Box)

Race Officer Procedures

While social distancing measures are in place, the course & details, will be displayed on Sailing WhatsApp Group. Sign on/off not required at this time. For this consult Simon Evance, Bill Wright or Paul Gray for this action

Ideally the Race Officer Should be available 45 minutes before race time

Ground Floor

1. Fill in race details on course board*
2. Check conditions
3. Set a Course on paper –
 - When happy with it, write the course on course board*
4. Contact H(B)SC with course details 01621 740300
5. Fill in the headings on Declaration 'Signing on/off' Sheets*
 - 1 for each different start
6. Make sure there are pens & card available*
7. Proceed to the race box

Race Box

8. Power up race starting console
9. Set the switches for number of starts
10. Turn on radio
11. Radio Checks with safety boats
12. Check Time
13. List/record boats as they come to the starting area
 - This is entered on '**Race Time Recording Sheet' (RTRS)**
14. Start the sequence at the prescribed time* – Warning Signal, (Green Button) 5 minutes before start time
 - ***Do not start the sequence until the safety boat(s) are on the water & operational**
15. Record start time on R.T.R.S.
16. Record on R.T.R.S., any boat not starting correctly
 - See Scoring Definitions sheet
17. Observe the race from the race box
18. Keep regular contact with safety boat(s)
19. Record all finishing times on R.T.R.S., Inc. boats not starting correctly.
20. Leave R.T.R. Sheet in tray by the computer
21. Sailing Sec. will enter Race Times into **SailWave** results programme